



A Commitment to Stability

Palomar Specialty Insurance Company

Palomar Specialty Insurance Company provides catastrophe insurance for personal and commercial property. Headquartered in La Jolla, California, the company was founded in 2014 by a group of insurance veterans who recognized a need for customized options in the catastrophe insurance market nationwide. By offering earthquake, hurricane and flood products through an exclusive network of agents, brokers, wholesalers and program administrators, Palomar ensures its policyholders receive specialized service for catastrophe protection.

Palomar Specialty is a growing insurance provider that is building an extraordinary business around an exceptional team of employees. As a result, Palomar is hiring at all levels of the organization and is seeking both experienced insurance professionals and recent college graduates who are up to the challenge of helping build a modern and differentiated insurance business. If you would thrive in a dynamic work environment where your contributions will be recognized and rewarded, Palomar would like to talk to you about joining this collaborative and hard-working team.

Please send your resume with salary requirements to: hr@palomarspecialty.com

For more information about the company, visit www.palomarspecialty.com. No phone calls or agency solicitation please.

Palomar Specialty Insurance Company is an Equal Opportunity Employer.

Palomar is currently seeking to fill the following position in its beautiful La Jolla office:

Business Analyst Position Description:

The Business Analyst will closely partner with the Business holding meetings, brainstorming sessions, working sessions and ultimately developing process and requirements documentation as well as negotiating and prioritizing deliverables. This position will have a full understanding of the business and associated processes ensuring that there is integration between the business requirements and the technology deliverable.

Requirements:

- ◆ 3 to 5 years of Business Analyst experience preferred
- ◆ Insurance or Financial Services experience preferred
- ◆ Demonstrated ability to communicate in both verbal and written communication
- ◆ Experience working with Agile and SCRUM development methodologies
- ◆ Strong problem solving, communication and analytical skills
- ◆ Understanding of software design concepts and techniques
- ◆ Proven ability to deliver quality results in a rigorous and dynamic business environment.
- ◆ Highly organized, detail oriented, self-motivated, and be a self-starter in a fast-paced environment with demanding internal and external deadlines
- ◆ Capable of monitoring and completing a variety of projects simultaneously
- ◆ Strong interpersonal skills required



Responsibilities include (but are not limited to):

- ◆ Perform feasibility analysis, scopes projects and work with the Business and R&D teams to prioritize deliverables and negotiate product functionalities
- ◆ Create detailed Business Requirement Documents (BRD) and translate into functional specifications
- ◆ Participate in functionality testing, regression and UAT testing
- ◆ Assess the risks of various solutions and prioritizes competing business demands
- ◆ Engage with the business to incorporate usability and user interface needs when designing systems
- ◆ UX and High-Level UI design skills to present concepts back to business and R&D teams
- ◆ Determine operational objectives by studying business functions; gather information and evaluate output requirements and formats
- ◆ Design new computer programs by analyzing requirements; construct workflow charts and diagrams, study system capabilities and write specifications
- ◆ Improve systems by studying and documenting current processes and identifying problems/constraints and recommend improved procedures
- ◆ Provide references for users by writing and maintaining user documentation; provide help desk support and train users
- ◆ Demonstrate accuracy, thoroughness and attention to detail at all times; look for ways to improve and promote quality; apply feedback to improve performance; monitor own work to ensure quality
- ◆ Pursue training and development opportunities; strive to continuously build knowledge and skills; share expertise with others
- ◆ Volunteer readily and undertake self-development activities; seek increased responsibilities and take ownership of tasks at hand; take independent actions and calculated risks; take advantage of opportunities, but asks for and offers help when needed
- ◆ Display original thinking and creativity while meeting challenges with resourcefulness; generate suggestions for improving work; develop innovative approaches and ideas; present ideas and information in a manner that gets others' attention.

Salary:

Competitive salary that is commensurate with individual experience.

Benefits and Compensation:

Palomar Specialty Insurance Company offers competitive salaries, ongoing professional development and a comprehensive benefits package, including: Medical, Dental, Vision, Company-paid Life and AD&D Insurance, Company-Paid Long-Term Disability benefits, 401(k) Retirement Savings Plan (with company matching), Paid Time Off and Paid Holidays. Paid parking.